



## *The Village of Biscayne Park*

600 NE 114<sup>th</sup> St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

**DATE:** January 11, 2019

**TO:** Mayor and Commissioners

**FROM:** Krishan Manners, Village Manager

**RE:** Village Update

Mayor and Commissioners:

Below are a few items to note:

- **There will be a special bulk trash collection on Saturday, January 12, 2019. Please note the regular limit of 2 cubic yards applies**
- **Commission Workshop on the Driveway Ordinance, Tuesday, January 15, 2019 at 7 p.m. at the Log Cabin**
- **Movie Night in the Park, January 26, 2019**
- **Village of Biscayne Park Art Show, Saturday, February 9, 2019, 2-6 p.m.**

- **FINANCE:**

Finance and Village Staff have been providing information to the auditors for the 2018 Audit.

- **CODE:**

Code Officer Caserta has been canvassing the community to cite properties for code violations. She is following up on emails, calls, and re-inspections on a daily basis. She assists residents who come in to the Village office, and has been entering new cases in the system for cited properties, complaints from residents, and closing cases that are in compliance. She has been conferring with staff and attending meetings regarding enhancing future operations. She continues to follow up on old paperwork and cases from previous officers. Officer Caserta continues regularly works with residents regarding resolving violations and educating residents on Code Enforcement. Several lien searches have been processed. Public works continues to assist with trash being placed out too early.

### **Enforcement PROCEDURAL TOTALS:**

Closed Cases: 6

Total New Cases Opened: 30



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### **CATEGORY BREAKDOWN Totals:**

Address display:	1
Can storage:	4
Commercial vehicles:	1
Construction after hours:	1
Driveway repairs:	2
Fences/wall repairs req'd:	1
Inoperable vehicles:	4
Junk/dilapidated items:	2
Landlord permit req'd:	1
Minimum housing:	1
Objects on swale:	1
Overgrown grass/weeds:	1
Parking on grass:	4
Permit required:	4
Property maintenance:	1
Signs prohibited:	1

- **POLICE:**

### **Police Department's Statistics for the Period**

**Total Cases: 19**

### **Total Cases by Category**

Alarms:	2
Assists to Police Agencies:	4
Sick/Injured:	1
Suspicious Person/Vehicle:	3
Investigation:	0
Information/Non-Criminal Investigations:	5
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	1
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	1
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest	0
Felony Arrest:	0
Traffic Arrest:	2



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- **PARKS & RECREATION:**

The Parks and Recreation Manager worked on records organization and refiling. Continued office cleaning and organizing. Removal of old file cabinets in front office. Rec. Manager continued search for new instructor for senior fitness class. Began preparations for upcoming programming and events. Continued work on an annual special event and program calendar. Movie Night in The Park preparations for Saturday, January 26th. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works completed the following this week:

Relocated existing 25 mph speed limit sign that was blocking visibility on the median of 119<sup>th</sup> St and NE 6<sup>th</sup> Ave. Removal of weeds around Welcome Signs at the Intersection of 107<sup>th</sup> and NE 9<sup>th</sup> Ave and 121<sup>st</sup> and NE 10 Ave. Working with Parks and Parkways to plant at the Log Cabin, Butterfly Park at NE 114<sup>th</sup> St and at the Rec Center.

Edging Medians At 111<sup>th</sup> St., 113<sup>th</sup> St, 115<sup>th</sup> St, 117<sup>th</sup> St, 118<sup>th</sup> St, 119<sup>th</sup> St at 5<sup>th</sup> Ave (Note: This is an ongoing assignment to beautify the medians city wide). Watered trees and shrubs located at NE 6<sup>th</sup> Ave @ bridge. Watered the Butterfly garden at NE 114<sup>th</sup> St.

Watered landscaping around the Village Hall as needed. Prepare and set up for Commission Meeting. Removed Holiday Décor at the Log Cabin and Entrance sign. Identify Oversize trash piles/ made preparation for Saturday Special Pick Up. Worked in Rec Center as needed. Daily task of mowing, weeding and edging as needed citywide.

- **ADMINISTRATION:**

Manager held weekly staff meeting. Attended Commission meeting, Public Art Board meeting and Area Manager's Meeting. Met with Chair of Public Art Board, Chief Cabrera and Public Works Manager David Hernandez regarding needs for Biscayne Park Art Show. Assisted residents as needed.

**Wishing everyone a great weekend!**